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Out-of-band 2-Factor Authentication

Setup for Partners

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Fintrax Group Holdings Ltd. Company Registration No.160005

planetpayment.com

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1.1 Setting up a Mobile Application

Configuring your account:

- 1. Install the Mobile Application
 - a. For iPhone search the App Store for "Google Authenticator" and install.
 - b. For Android search the Play Store for "Google Authenticator" and install.

From your computer:

2. Login to PWEB with your assigned username and password, as usual

The screen will display:

Out-of-band Authentication Setup. Step 1 of 2.				
Your account is missing setup information for Out-of-band Authentication.				
With Out-of-band Authentication, you will need a code from an <u>arge</u> as well as your password when you log in. If you don't have a smartphone or don't want to use your mobile device, desktop accelerations do exist				
Mobile Users	Desktop Users			
Scan the code right into the app:	This is your secret IJKC5RRDMJFOLDPJ			
	It can be entered manually or copylpasted into the app. Do not write it down or save it			
	Got it. Next. Exit			

a. Open Google Authenticator on your Mobile Device and select "Begin Setup".

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A	uthenticato	or
	C	
With 2-ste you sign i Account y password app will g	ep verification, n to your Goog you will need yo and a code the enerate.	whenever le our at this
	Begin setup	~

The screen will display:

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×	Add Entry	
Scan Ba	rcode	>
Manual E	Entry	>

b. Select "Scan Barcode".

- Note: The user can scan in the barcode (QR code) displayed in PWEB, using the google authenticator application.
- c. Position the phone to point the camera at the computer screen to scan the barcode.



d. Once scanned, the mobile phone will generate access codes for

PWEB. Note: This 6-digit code changes every 30 seconds.

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Jdoe@	DU	100	

- e. PWEB will prompt the user to enter the current access code from time to time during the login process.
- f. Return to the computer and select "Got it...Next".

The screen will display:

Out-of-band Authentication Token is Required. Step 2 of 2.		
Your account requires Out-of-band Authentication. Yo proceeding.	nu must provide your time-based code before	
With Out-of-band Authentication, you will need a you log in to Merchant Accounting System. The p six-digit time-based code based off of your uniq app-generated time-based code that you will ne	code from an app as well as your password when ihone and desktop apps will generate a new ue secret every 30 seconds. It is this ed to enter here.	
123456 123456	Time-based Token: 599524 What If Liose my phone2.●	
	Finish Exit	

- g. Enter the current 6-digit code from the mobile device.h. Select "Finish".

Out-of-band Authentication for PWEB is complete.

2.1 Setting up a WinAuth on your desktop

To configure the account:

- 1. Install the WinAuth Desktop Application
 - a. Download the latest version from https://winauth.com/download
 - b. Extract the ZIP file to your Desktop (you should now see WinAuth.exe on your Desktop)

From your computer:

2. Login to PWEB with your PWEB username and password as per usual

The screen will display:

Out-of-band Authentication Setup. Step 1 of 2.				
Your account is missing setup information for Out-	Your account is missing setup information for Out-of-band Authentication.			
With Out-of-band Authentication, you will need a code from an <u>app</u> as well as your password when you log in. If you don't have a smartphone or don't want to use your mobile device, desktop applications do exist.				
Mobile Users Scan the code right into the appr	Desktop Users This is your secret <i>IJKC3RRDMJFOLDPJ</i> It can be entered manually or copy/pasted into the app. Do not write it down or save it.			
	Got it. Next. Exit			

- a. Locate the "secret" alphanumeric code displayed under "Desktop Users".
- b. Copy this code to the clipboard and leave PWEB open.
- c. Double click WinAuth.exe on the desktop to open WinAuth.

Name			Da	te modified	Туре	Size
😭 WinAu	ith.exe		12/	/27/2013 2:15 PM	Application	3
	WinAu	uth			_ ×	
	Click the "	'Add"	button to create o	r import your au	thenticator	
	Add	*	Battle.Net		\$	
		-2-	Guild Wars 2			
		macen	Trion / Rift			
		۲	Google			
			Microsoft			
		Ø	Import WinAuth 2.	(

d. Click "Add" and choose "Google" from the dropdown menu.

The screen will display:

Add Goo	- ogle Authenticator	×
Name: Produ	uction MAS	
Icon: 💿	🧊 o <mark>?]</mark> o 🦁	3
1. Enter the Se have a QR coo	ecret Code for your authenticator. Spaces don't matter. If de, you can paste the URL of the image instead.	
77A B46 OVA P	EV 770 E	
2		- 1
2. Click	Verify Authenticator	d
2. Click 3. Verify the fo	Verify Authenticator	đ
2. Click 3. Verify the fo	Verify Authenticator Dillowing code matches your service 252 158	d t

- e. Enter a descriptive name (for example "Production PWEB"), in the Name field.
- f. Paste the "secret" code into the Secret Code field.
- g. Press "Verify Authenticator".
- h. Select "OK".

The "Protection" screen will display:

Protection	- 🗆 🗴
FIOLECTION	
Select how you wou otherwise your data	Id like to protect your authenticators. Using a password is strongly recommended, a could be read and stolen by malware running on your computer.
Protect with m Your authenticator password to open do not have a bac	y own password s will be encrypted using your own password and you will need to enter your WinAuth, Your authenticators will be inaccessible if you forget your password and you kup.
Password	
Verify	
Additionally, you ca will lock your authe copied. You MUST user account.	In protect and encrypt your data using the built-in Windows account encryption. This nticators to this computer or user so they cannot be opened even if the files are turn this off if you are going to reformat your disk, re-install Windows or delete this
Encrypt to o	nly be useable on this computer
And only	by the current user on this computer
	OK Cancel

- i. Ensure that "Protect with my own password" is not checked (turned off) and select "encrypt to only be useable on this computer" and "and only by the current user on this computer" (the two checkboxes at the bottom of the screen).
- j. Select "OK".

WinAuth will generate access codes for PWEB. This 6-digit code changes every 30 seconds. PWEB will then prompt the user to enter the current access code from time to time during the login process.

, : B	WinAuth	- ×
s	Production MAS 172 695	
	Add	٥

Note: Right click on the code to copy it.

k. Return to the computer and select "Got it...Next".

The screen will display:

Out-of-band Authentication Token is Required. Step 2 of 2.		
Your account requires Out-of-band Authentication. Yo proceeding.	u must provide your time-based code before	
With Out-of-band Authentication, you will need a you log in to Merchant Accounting System. The p six-digit time-based code based off of your uniq app-generated time-based code that you will ne	code from an app <i>as well as your password</i> when hone and desklop apps will generate a new <i>ue secret</i> every 30 seconds. It is this ed to enter here.	
123456 123456	Time-based Token: 595324 What If Lose my phone? ●	
	Finish Exit	

- I. Enter the **current** 6-digit code from WinAuth.
- m. Select "Finish".

Out-of-band Authentication for PWEB is complete.

3.1 After Setup

After set up is complete, the user will be periodically prompted for the **current** 6-digit code.

Generally, the system will prompt you every 24 hours. However, it will also trigger anytime the user:

- Logs in to your account from a different browser version or computer
- Move to a different internet connection (coffee shop, different office location, etc.)
- Logs in using a different PWEB account within the same browser version or computer