

Wordline Valina Set up Guide

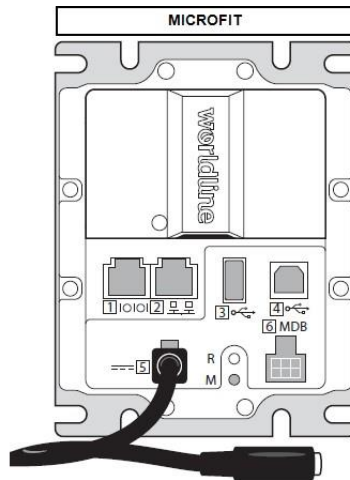
2023



Table of contents

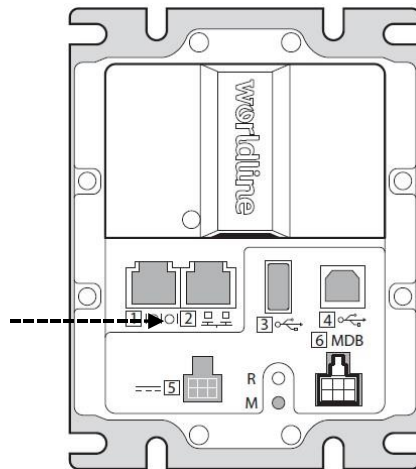
Connect Microfit Power Cable	2
Connect Ethernet.....	2
Terminal Menu.....	2
1. Main Menu	3
2. Configuration Menu.....	3
Network	4
3. Configure Network	4
4. Show Network Information	6
Firmware download.....	6
5. Configuration download	7
Test Transaction	9
6. Contact us	10

Connect Microfit Power Cable



Connect Ethernet

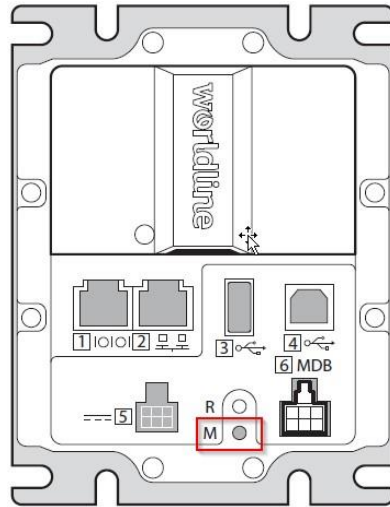
Ethernet connection
10/100
Mbit, using a RJ45
connector



Terminal Menu

In this guide we will only cover the menu items you may need to use. We strongly recommend you to not use the other items, unless you've been advised by one of our engineering representatives.

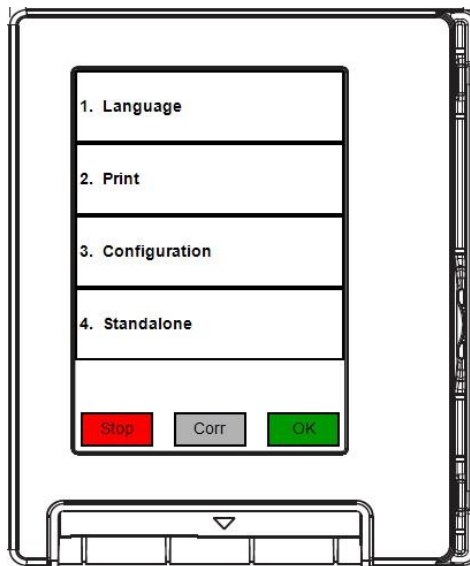
The terminal menu, can be triggered using the "M" button from the back side of the terminal.



1. Main Menu

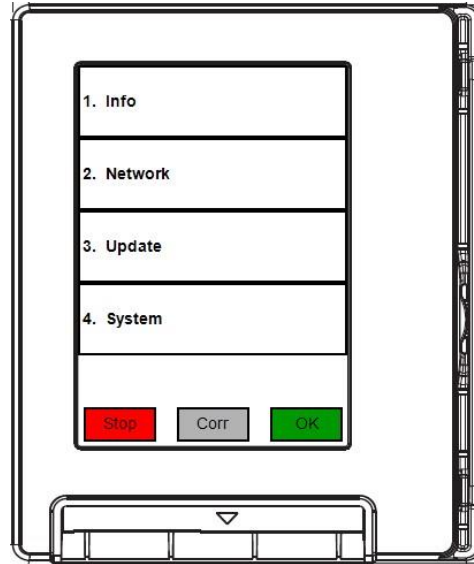
From this screen access the main menu items.

The “STOP” button allows you to go back anytime to the previous menu. Select Option 3 Configuration, to start setting up the terminal.



2. Configuration Menu

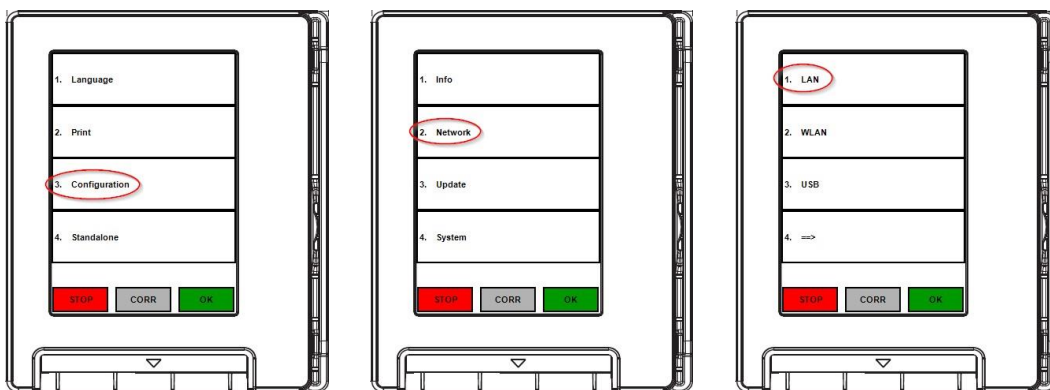
From this menu you can access the settings area related to the terminal configuration, like (Info) system information, (Network) network configuration, or (Update) configuration / firmware download.



Network

From here you will set up the Internet connection with the steps below.

3. Configure Network

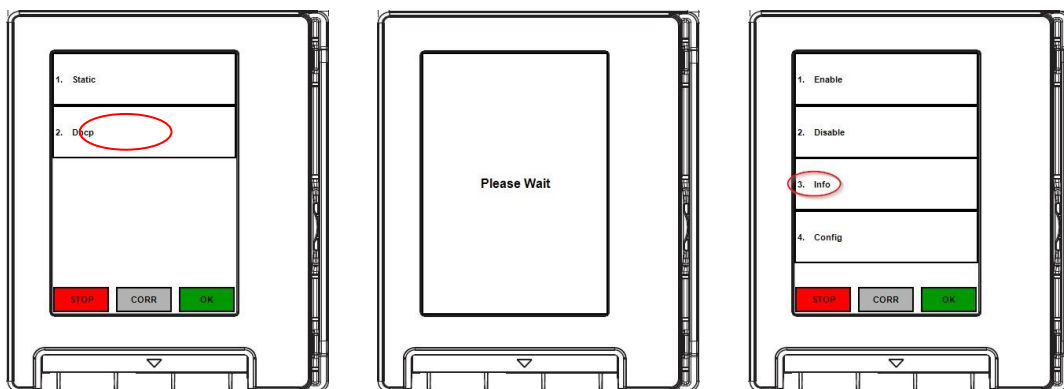




If Static is chosen, you will be asked to enter the: IP address, Subnet Mask, Gateway & DNS provided in Terminal Inventory Sheet (TIS) which was provided to you via email.

You will get a Please Wait screen and go back to the Menu.

You can verify the network settings you entered in the reader in the following section.



If Dhcp is chosen, you will get a Please Wait screen and go back to the Menu.

You can see what network settings the reader picked up in the following section.

4. Show Network Information

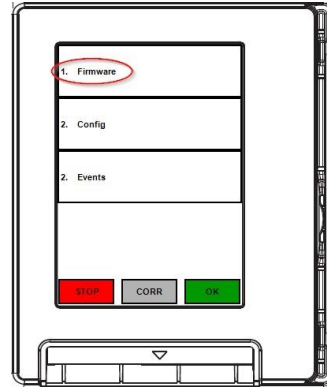
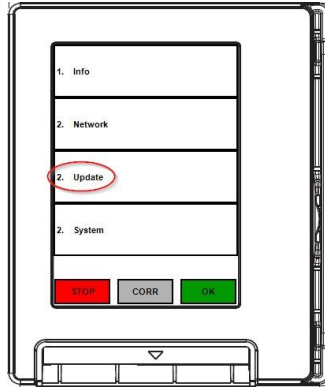
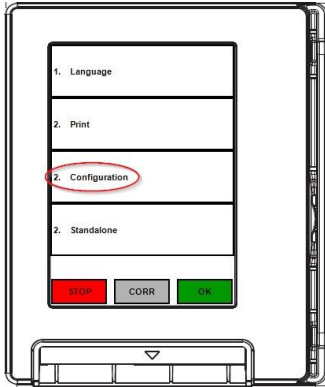
From here you can verify you entered the right Network INFO with the steps below. You can press STOP to go back to the Menu after verifying.



*Last image will be different for your specific Valina reader

Firmware download

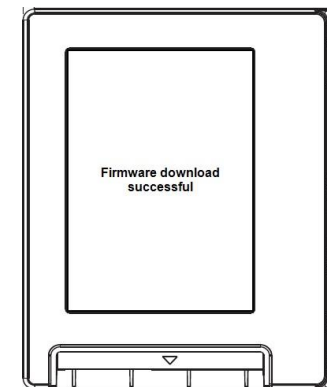
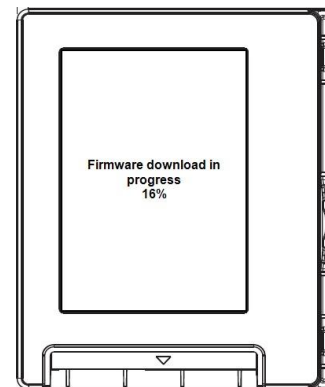
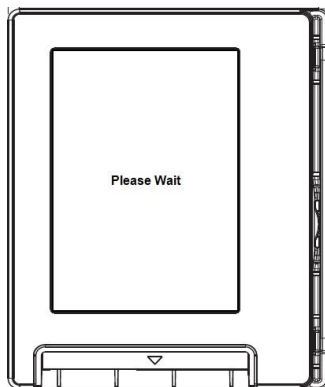
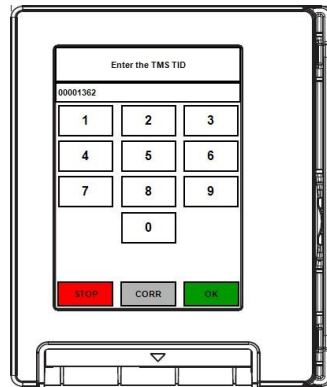
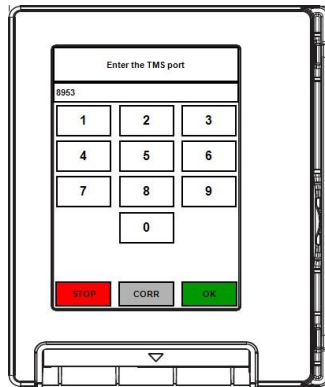
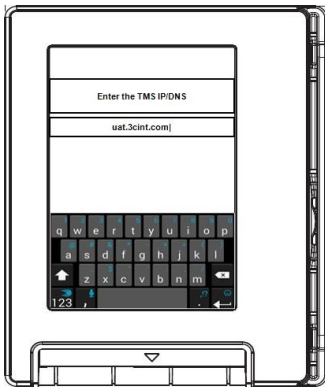
In the following screens provide parameters like TMS Server IP/DNS 65.216.73.214, TMS Port 8953 and TMS TID provided in the TIS (Terminal Inventory Sheet) which was provided to you via email by our Onboarding team: onboarding.na@3Cpayment.com.



TMS Server IP/DNS 65.216.73.214
(See TIS)

TMS Port 8953

TMS TID



Then the terminal will install the firmware, and reboot automatically.

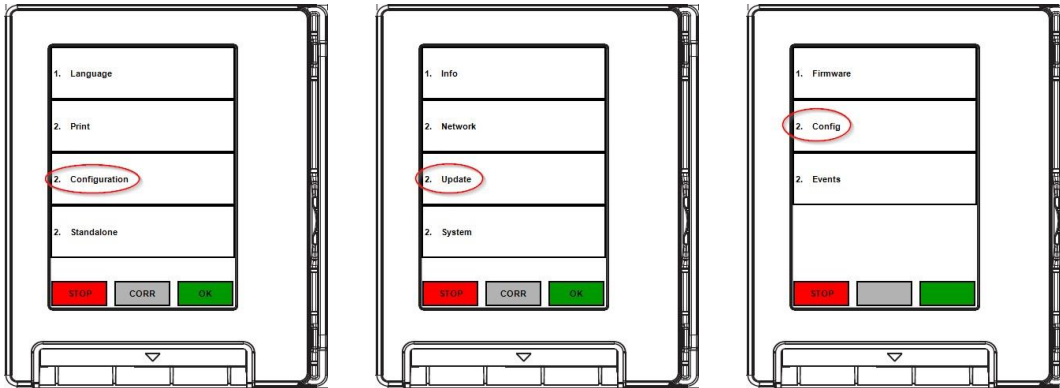
5. Configuration download



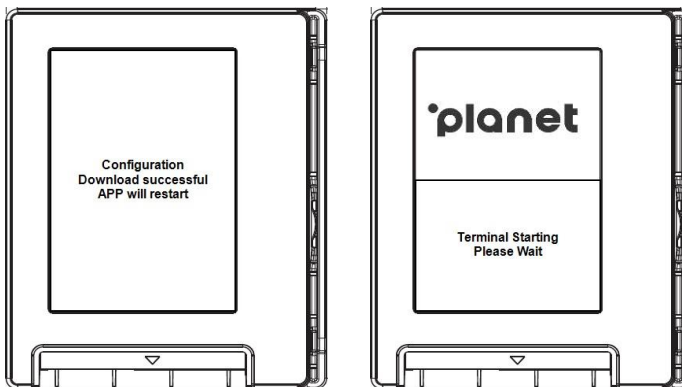
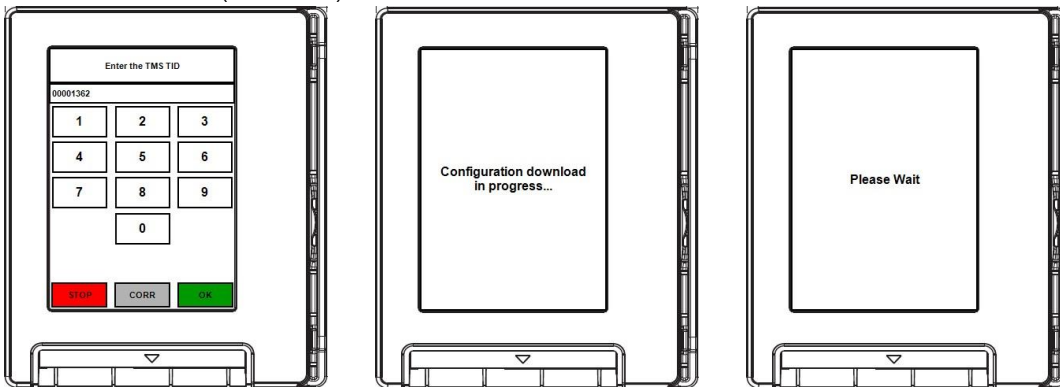
After a successful firmware download, the Valina will automatically attempt a configuration download. NOTE: This section is only required if instructed to do so by us or an engineer.

In the following screens key in the TMS TID provided in TIS (Terminal Inventory Sheet) which was provided to you via email by our Onboarding team:

onboarding.na@3cpayment.com



TMS TID (See TIS)





Test Transaction

Finally, send a test transaction from the Kiosk.

The Valina terminal screen will light up asking you to run your card.

After an Approval verify activity by logging into our Payments Portal.

6. Contact us



Need help?

If you have a technical issue or need support troubleshooting, please check the relevant portal for assistance.

Our Global Support Team will be glad to help.

Visit www.weareplanet.com/support

Disclaimer:

The procedures included in the document are only valid for brand new terminals. Terminals used beforehand may behave differently.